

**MINUTES OF MEETING
DOVERA
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Dovera Community Development District was held on Tuesday, April 14, 2021 at 9:00 a.m. at the Interlachen Country Club, 2245 Interlachen Court, Winter Park, Florida.

Present and constituting a quorum were:

Vivian Powers	Chairperson
Lorraine Chambers	Assistant Secretary
Marc Hagle	Supervisor

Also present were:

Gary L. Moyer	District Manager
Brenda Burgess	Executive Assistant to Gary Moyer
Tucker Mackie	District Counsel
Major Stacy	District Engineer

The following is a summary of the discussions and actions taken at April 14, 2021 Dovera Community Development District's Board of Supervisors Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Moyer called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There being no public present, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

- A. Consideration of Supervisors to fill Vacant Seats (Seats 1, 3 and 4)**
- B. Oath of Office for Newly Appointed Supervisors**
- C. Consideration of Resolution 2021-01, Declaring Vacant Seats**

- Mr. Moyer discussed the purpose of the organizational matter due to elections.
- Ms. Mackie discussed Resolution 2021-01, included in the agenda package. The Supervisor of Elections did not receive any qualification from quailed Electors within the District that were desiring to serve in the role. Accordingly, this resolution would

declare those seats vacant, Ms. Chambers will continue to remain as a Board Supervisors.

On MOTION by Mr. Hagle seconded by Ms. Powers with all in favor Resolution 2021-01, Declaring Vacant Seats was adopted.

D. Election of Officers (Resolution 2021-02)

On MOTION by Mr. Hagle seconded by Ms. Powers with all in favor Resolution 2021 02, Election of Officers , keeping the Board structure the same, with Vivian Powers Chairperson; Lorraine Chambers Assistant Secretary; and Marc Hagle Secretary; Gary Moyer Secretary; Alan Baldwin Treasurer; and Stephen Bloom Assistant Treasurer was adopted.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the August 5, 2020 Meeting

- Mr. Moyer stated each Board member received a copy of the minutes of the August 5, 2020 meeting and requested any additions, corrections, or deletions. There being none.

On MOTION by Mr. Hagle seconded by Ms. Powers with all in favor the minutes of the August 5, 2020 meeting were approved.

FIFTH ORDER OF BUSINESS

District Manager’s Report

A. Financial Statements

B. Approval of Check Statements and Invoices

- There being no comments,

On MOTION by Ms. Powers seconded by Mr. Hagle with all in favor the Financial Statements, Check Statements and Invoices were approved.

C. Acceptance of the Fiscal Year 2020 Audit

- Mr. Moyer reviewed highlights of the audit report. The District received a good, clean audit.

On MOTION by Ms. Chambers seconded by Mr. Hagle with all in favor the Acceptance of the Fiscal Year 2020 Audit was accepted.

D. Approval of Governance Letter for the Fiscal Year 2020 Audit

- There being no comments,

On MOTION by Ms. Powers seconded by Ms. Chambers with all in favor the Governance Letter for the Fiscal Year 2020 Audit was approved.

E. Motion to Assign Fund Balance

- Mr. Moyer discussed the fund balance noting this being the operating reserves balance that covers the first three months of the District's Operations.
- Mr. Hagle asked if \$50,000 is a reasonable amount based on the Board's history.
- Mr. Moyer stated yes, it is.

On MOTION by Mr. Hagle seconded by Ms. Powers with all in favor the motion to assign fund balance was approved.

F. Distribution of the Proposed Fiscal Year 2022 Budget and Consideration of Resolution 2021 03, Approving the Budget, and Setting the Public Hearing

- Mr. Moyer suggested the Board cancel the June meeting unless something comes up that requires the meeting.
- There was Board consensus to cancel the June meeting and meet for the public hearing and regular meeting, scheduled for August 11, 2021.

On MOTION by Mr. Hagle seconded by Ms. Powers with all in favor Resolution 2021 03, Approving the Budget, and Setting the Public Hearing was adopted.

- Mr. Moyer advised the Board he will be retiring but will be in attendance for the August 11, 2021 meeting.
- Ms. Angel Montagna will be replacing Mr. Moyer as the District Manager and will attend the August 11, 2021 meeting.

SIXTH ORDER OF BUSINESS

Item for Discussion

A. Greenbelt Maintenance

- Mr. Moyer noted the Greenbelt Maintenance was previously discussed at the last meeting for opportunities to enhance the landscaping.
- Mr. Hagle suggested hiring the landscaping firm Dicks Height to convey a study to determine a budget on what might be needed to properly landscape all the adjacent areas to the CDD property.
- In addition, he suggests having Dick Heights determine a budget to add in jogging trails and exercising equipment in and around the CDD.

On MOTION by Mr. Hagle seconded by Ms. Powers with all in favor, to hire Dicks Heights Landscaping Firm to convey the budget study in an amount not to exceed \$20,000 was approved.

SEVENTH ORDER OF BUSINESS

Attorney’s Report

- Ms. Mackie noted she has nothing to report other than she looks forward to working with Mr. Moyer’s office as Dicks Height presents their proposal.

EIGHTH ORDER OF BUSINESS

Engineer’s Report

- Mr. Stacy stated he will provide a base file to Dicks Height to make it more efficient for them to survey.
- Mr. Hagle mentioned the sewer line extension. along the boundary adjacent to the interstate down to Red Buck Road, as previously discussed.
- He noted in dealing with the Sewer Authority of Seminole County, and the Sewer Authority of the City of Oviedo, they are suggesting the sewer line be ran through the Macy’s properties across the CDD property straight to the lift area.

On MOTION by Mr. Hagle seconded by Ms. Chambers with all in favor, to have Mr. Stacy work with Seminole County and the City of Oviedo Sewer Authority to work at an easement area as necessary to determine exact sewer line was approved.

- Brief discussion ensued.

NINTH ORDER OF BUSINESS

Field Manager's Report

- There being no report, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors' Requests

- There not being any, the next item followed.

ELEVENTH ORDER OF BUSINESS

Adjournment

- There being no further business,

On MOTION by Mr. Hagle seconded by Ms. Powers with all in favor the meeting has adjourned.